



# BID NOTIFICATION



**PROJECT: Fleet Replacement Vehicles**

**NUMBER: 25-27**

## **INVITATION TO BID**

Sealed bids for: **Fleet Replacement Vehicles** will be received by the Palatine Park District, 148 West Illinois Avenue, Palatine, Illinois 60067 until Monday, February 3, 2025, at 11:00 a.m. at which time and place, all Bids will be publicly opened and read aloud. Bids received after the stated time shall be disqualified and returned unopened.

The Palatine Park District encourages minority business firms to submit bids on this project and the successful contract bidder utilizes minority businesses as sub-contractors for supplies, equipment, services, and construction.

## **PLANS AND SPECIFICATIONS**

Plans and Specifications are available at no cost and may be examined at the offices of the Palatine Park District, 148 West Illinois Avenue, Palatine, Illinois 60067, between 7:30 a.m. and 4:00 p.m. Monday through Friday beginning Monday, January 20, 2025. Digital versions are available by contacting Park Projects via email: [parkprojects@palatineparks.org](mailto:parkprojects@palatineparks.org).

## **OR FOR DIGITAL ONLY:**

Digital versions of Plans and Specifications are available at no cost beginning Monday, January 20, 2025, by contacting James Holder, Director of Parks and Planning via email: [parkprojects@palatineparks.org](mailto:parkprojects@palatineparks.org). Hard copies are available upon request only and may be picked up at the offices of the Palatine Park District, 148 West Illinois Avenue, Palatine, Illinois 60067.

## **SUBMITTAL OF BID FORMS**

All forms necessary for submittal of a bid are both bound into and enclosed loosely in the project manual. These forms are to be filled out completely, contain no qualifications or interlineations and be submitted as part of the bid proposal. Attached to the Bid Proposal Form will be one or more certifications regarding the Bidder's compliance with applicable law. Failure of a Bidder to complete, sign and submit a required certification shall be the basis for immediate rejection of that Bidder's bid. The certifications of the successful Bidder shall become a part of the Contract with the Park District.

Bid Proposals shall be submitted in DUPLICATE in a sealed envelope, labeled "SEALED BID" with the Project Name, the name of the bidder, date and time of opening, and addressed to the Director of Parks and Planning, Palatine Park District, 148 West Illinois Avenue, Palatine, IL 60067. DO NOT submit the project manual as part of the sealed bid packet.

## **RELEASE OF BID RESULTS**

A bid tabulation will be completed at the time of the bid opening. This tabulation will be included in the summary and staff recommendation to the Park Board of Commissioners. The bid tabulation will be posted to the Park District website (<https://www.palatineparks.org/public-bids/>)

on the Bids and Proposals page within two (2) business days after the Park Board has made their determination. Results will not be released prior to posting on the web site.