



REGULAR BOARD MEETING
 BOARD OF PARK COMMISSIONERS OF PALATINE PARK DISTRICT
 Village of Palatine, 200 East Wood Street in Palatine
 Second Floor- Village Room B
 February 10, 2025, at 6:00 p.m.

These minutes are not a verbatim record of what was said during the meeting

The meeting was called to order at 6:00 p.m. by President Ruff

Commissioners Present

Terry Ruff, President
 Jennifer Rogers, Vice-President
 Susan Gould
 Joe Petricca

Commissioners Absent

Greg Sammons

Staff Present

Benjamin Rea, Executive Director	Jim Holder, Director of Parks
Andrea Fisher, Park Board Treasurer/Director of Finance	Chris Cronkhite, Superintendent of Trades
Lisa Allie, Park Board Secretary/Executive Assistant	Colleen Palmer, Director of Recreation & Facilities
Sonia Austin, Superintendent of Finance	Josh Ludolph, Supt. of Recreation Facilities
Michelle Eckelberry, Director of District Services	

Visitors and Citizens Present

None

Approval of Agenda

Commissioner Rogers moved, and Commissioner Petricca seconded that the agenda be approved. By a roll call vote, the agenda for the regular meeting of February 10, 2025, was approved. The result of the roll call vote follows:

AYE: Jennifer Rogers, Susan Gould, Joe Petricca, Terry Ruff
 NAY: None
 ABSENT: Greg Sammons
 Motion carried.

Approval of Consent Agenda

The Board reviewed the previously distributed items posted on the consent agenda. Commissioner Rogers moved and Commissioner Petricca seconded that the consent agenda be approved as presented. By a roll call vote, the following items on the consent agenda were approved: Regular Meeting Minutes of January 27, 2025, Warrant #1 and Ordinance #25-03; Surplus of Property. In response to Commissioner Gould's question about the number of microphone stands on the Surplus of Property list; Superintendent Ludolph explained that Cutting Hall has collected a large amount of broken equipment over the years. The motion was approved by a roll call vote; the result follows:

AYE: Susan Gould, Joe Petricca, Jennifer Rogers, Terry Ruff
 NAY: None
 ABSENT: Greg Sammons
 Motion carried.

Visitors and Citizens' Comments

None

New Business

The Board reviewed a previously distributed board summary pertaining to Award of bid for the 2025 T-shirt purchase. Commissioner Rogers moved, and Commissioner Petricca seconded the motion that the Board of Park Commissioners reject the lowest bidder, Brandinghawk, and award the lowest qualified bidder, Sunburst Sportswear of Glendale Heights, in the amount of \$80,532.82 for the 2025 staff, event, and program shirts as identified in the bid. The motion was approved by a roll call vote; the result follows:

AYE: Joe Petricca, Jennifer Rogers, Susan Gould, Terry Ruff

NAY: None

ABSENT: Greg Sammons

Motion carried.

The Board reviewed a previously distributed board summary pertaining to Award of bid for Locust Park Tennis Court Renovation. Commissioner Rogers moved, and Commissioner Petricca seconded the motion that the Board of Park Commissioners approve the lowest responsible bidder, US Tennis Court Construction, Lockport, IL in the amount not to exceed \$149,981.00 for the Locust Park tennis court restoration project through TIPS contract number 23010401. The motion was approved by a roll call vote; the result follows:

AYE: Jennifer Rogers, Susan Gould, Joe Petricca, Terry Ruff

NAY: None

ABSENT: Greg Sammons

Motion carried.

The Board reviewed a previously distributed board summary pertaining to the Award of bid for 2 Fleet Vehicle Replacements. Commissioner Rogers moved, and Commissioner Petricca seconded the motion that the Board of Park Commissioners approve the lowest responsible bidder, Napleton Chevrolet of St. Charles, in the amount not to exceed \$62,320.00 for the purchase of one (1) Silverado and Ray Chevrolet of Fox Lake, in the amount not to exceed \$45,603.00 for the purchase of a second Silverado. Director Holder clarified that one is a heavy duty 6500 cab-chassis which will be a dump truck plow combo and the other is a standard 2500 ¾ ton pick-up truck. The motion was approved by a roll call vote; the result follows:

AYE: Joe Petricca, Jennifer Rogers, Susan Gould, Terry Ruff

NAY: None

ABSENT: Greg Sammons

Motion carried.

Executive Director Reports

Director Rea reported that he is working on an agreement for the sidewalk extension at Plum Grove Reservoir; the agreement with MWRD (Metropolitan Water Reclamation District) for that property expires in 2031 and knowing that we're proposing to do some improvements there it makes sense to get that renewed before it expires. MWRD also reached out to us regarding the Hamilton agreement that expires in 2027, and we have the Reimer agreement expiring in 2029. Director Rea has reached out to one of the attorneys at MWRD to start that conversation about what we need to do to extend our recreation easements at those properties; any new requirements will be brought back to The Board. Director Rea also has a meeting this week with a company called Perry Weather for lightning detection. We had that issue about three weeks ago where the strike guard system was going off overnight and was

shared with us that our system is becoming obsolete. Detailed information on the Perry Weather system was provided by Director Rea and Holder.

Commissioner Reports/Future Agenda Items

Commissioner Gould shared that the Volunteer luncheon was very nice.

Commissioner Ruff thanked the staff on behalf of the board and said that he knows the last 10 months have been extremely difficult. Everyone has had to deal with the stress of the situation whether you were involved with it or not and you all handled it like pros. We're really glad to have you all here in Palatine, thank you very much.

Executive Session

President Ruff requested a motion to close the public portion of the meeting and convene in executive session. Commissioner Rogers moved and Commissioner Petricca seconded that the Board of Park Commissioners go into closed session for discussion of Executive Session; Section 2(c)(5) Open Meetings Act authorizes only closed session discussion of the acquisition or lease of real property for the use of the District. The motion was approved by a roll call vote; the result follows:

AYE: Susan Gould, Joe Petricca, Jennifer Rogers, Terry Ruff
NAY: None
ABSENT: Greg Sammons
Motion carried at 6:13 p.m.

Return to Open Session

President Ruff entertained a motion to come out of closed session and resume the regular meeting of the Board of Park Commissioners; Commissioner Rogers moved, and Commissioner Petricca seconded the motion. The motion was approved by a voice vote; the result follows:

AYE: Susan Gould, Joe Petricca, Jennifer Rogers, Terry Ruff
NAY: None
ABSENT: Greg Sammons
Motion carried at 6:26 p.m.

Action on Matters Considered in Closed Session

Regarding the Closed Session Section 2(c)(5) Open Meetings Act for discussion of the acquisition or lease of real property for the use of the District. There was no action at this time.

Adjournment

There being no further business to come before the Park Board on this date, Commissioner Rogers moved that the regular meeting be adjourned. Commissioner Petricca seconded the motion which was unanimously approved by a voice vote as follows:

AYE: Jennifer Rogers, Susan Gould, Joe Petricca, Terry Ruff
NAY: None
ABSENT: Greg Sammons
Motion carried at 6:26 p.m.

Respectfully submitted,

Lisa Allie
Park Board Secretary

Attest:



Lisa Allie
Secretary

Approved:



Terry Ruff
President

<u>2025 Park Board Meetings</u>	
February 24, 2025	April 28, 2025
March 10, 2025	May 12, 2025
March 24, 2025	May 27, 2025
April 14, 2025	