



BID NOTIFICATION



PROJECT: Hay Bid

NUMBER: 24-103F

INVITATION TO BID

Sealed bids for: **Hay Purchase** will be received by the Palatine Park District 250 E Wood St, Palatine, Illinois 60067 until May 2, 2024 at 10:00am at which time and place, all Bids will be publicly opened and read aloud. Bids received after the stated time shall be disqualified and returned unopened.

PLANS AND SPECIFICATIONS

Digital versions of Plans and Specifications are available at no cost beginning Monday, April 22, 2024 by contacting Josh Ludolph via email: parkprojects@palatineparks.org. Hard copies are available upon request only and may be picked up at the offices of the Palatine Park District, 250 East Wood Street, Palatine, Illinois 60067.

SUBMITTAL OF BID FORMS

All forms necessary for submittal of a bid are both bound into and enclosed loosely in the project manual. These forms are to be filled out completely, contain no qualifications or interlineations and be submitted as part of the bid proposal. Attached to the Bid Proposal Form will be one or more certifications regarding the Bidder's compliance with applicable law. Failure of a Bidder to complete, sign and submit a required certification shall be the basis for immediate rejection of that Bidder's bid. The certifications of the successful Bidder shall become a part of the Contract with the Park District.

Bid Proposals shall be submitted in DUPLICATE in a sealed envelope, labeled "SEALED BID" with the Project Name, the name of the bidder, date and time of opening, and addressed to the Assistant Superintendent of Facilities Palatine Park District, 250 East Wood Street Palatine, IL 60067. DO NOT submit the project manual as part of the sealed bid packet.

RELEASE OF BID RESULTS

A bid tabulation will be completed at the time of the bid opening. This tabulation will be included in the summary and staff recommendation to the Park Board of Commissioners. The bid tabulation will be posted to the Park District website (<https://www.palatineparks.org/public-bids/>)

on the Bids and Proposals page within two (2) business days after the Park Board has made their determination. Results will not be released prior to posting on the web site.