



Virtual Meeting  
REGULAR BOARD MEETING  
 BOARD OF PARK COMMISSIONERS OF PALATINE PARK DISTRICT  
 Minutes of February 8, 2022, at 5:00 p.m.

President Rogers called the remote meeting to order at 5:00 p.m. and acknowledged due to Restore Illinois Mitigation guidelines tonight’s Board meeting will be conducted via video Zoom platform, and in accordance with SB 2135. To ensure all discussion, testimony and votes could be heard President Rogers confirmed each member of the Board was able to hear her by a roll call response.

Commissioners Present

Jennifer Rogers, President	Joe Petricca
Susan Gould, Vice President	Terry Ruff
Greg Sammons, Treasurer	

Staff Present

Mike Clark, Executive Director	Glenn Hussey, Asst. Supt. of Parks & Planning
Donelda Danz, Supt. of Recreation	Gergana Minchev, Asst. Supt. of Finance
Steve Nagle, Supt. of Facilities	Dayell Houzenga, Asst. Supt. of District Services
Jim Holder, Supt. of Parks & Planning	Billy Sharp, Golf Course Supt.
Michelle Eckelberry, Supt. of District Services & Projects	Dan Hotchkin, Golf Operations Manager/Head Professional
Joshua Ludolph, Asst. Supt. of Facilities	Michael Noens, Communications and Marketing Manager
Colleen Palmer, Asst. Supt. of Recreation	Trish Feid, Park Board Secretary/Executive Asst.

Visitors and Citizens

No visitors.

Approval of Agenda

Commissioner Gould moved and Commissioner Sammons seconded that the agenda be approved. President Rogers inquired about Closed Session and then there was consensus to remove Item 9 from the agenda. Through a roll call vote, the agenda for the meeting of February 8, 2022 was approved as amended.

AYE: Terry Ruff, Joe Petricca, Greg Sammons, Susan Gould, Jennifer Rogers  
 NAY: None  
 DELAYED: None  
 Motion carried as amended.

Approval of Consent Agenda

The Board reviewed the previously distributed items posted on the consent agenda. Commissioner Ruff moved and Commissioner Gould seconded that the consent agenda be approved. By a roll call vote, the following items on the consent agenda were approved: Regular Meeting Minutes of January 25, 2022; Closed Session Minutes of January 25, 2022; and Warrant #3. The result of the roll call vote follows:

AYE: Terry Ruff, Joe Petricca, Greg Sammons, Susan Gould, Jennifer Rogers  
 NAY: None  
 ABSENT: None  
 Motion carried.

Visitors and Citizens Comments

President Rogers acknowledged a public comment received today via email from Liane Franck of 508 Lincoln Street of Algonquin, Illinois. Mrs. Franck’s written comments will follow the Commissioner comments within February 8, 2022 minutes and be part of the official record of Palatine Park District. No other public

comments were presented prior to or during the meeting of January 25, 2022.

New Business

The Board reviewed a previously distributed board summary pertaining to the Adoption of Ordinance #22-01; An ordinance providing for the issue of \$1,176,000 Taxable General Obligation Limited Tax Park Bonds, Series 2022, of the District for the purpose of providing the revenue source for the payment of certain outstanding alternate bonds of the District, providing for the levy of a direct annual tax to pay the principal and interest on the bonds, and authorizing the sale of the bonds to the District's Corporate Fund. Commissioner Ruff moved and Commissioner Sammons seconded that the Park Board of Commissioners adopt ordinance #22-01 as presented allowing the District to sell \$1,176,000 in Taxable Limited Park Bonds, Series 2022. The motion was approved by a roll call vote; the result follows:

AYE: Terry Ruff, Joe Petricca, Greg Sammons, Susan Gould, Jennifer Rogers  
NAY: None  
ABSENT: None  
Motion carried.

The Board reviewed a previously distributed board summary pertaining to the approval for the Award of Bid for 2022 Program T-shirt. Commissioner Ruff moved and Commissioner Gould seconded that the Board of Park Commissioners award the lowest responsible bidder, Sunburst Sportswear of Glendale Heights, Illinois and direct staff with a base bid of \$44, 941.79 for the 2022 staff, event, and program shirt bid to purchase items identified in the program shirt bid specifications provided by Sunburst Sportswear. The motion was approved by a roll call vote; the result follows:

AYE: Terry Ruff, Joe Petricca, Greg Sammons, Susan Gould, Jennifer Rogers  
NAY: None  
ABSENT: None  
Motion carried.

The Board reviewed a previously distributed board summary pertaining to the Approval of Palatine Park District Branding Guidelines. Commissioner Ruff moved and Commissioner Sammons seconded that the Board of Park Commissioners review and approve Palatine Park District Branding Guidelines. The motion was approved by a roll call vote; the result follows:

AYE: Terry Ruff, Joe Petricca, Greg Sammons, Susan Gould, Jennifer Rogers  
NAY: None  
ABSENT: None  
Motion carried.

The Board reviewed a previously distributed board summary pertaining to the Approval of Purchase of a Replacement Ventrac Tractor. Commissioner Gould moved and Commissioner Ruff seconded that the Board of Park Commissioners approve Grower Equipment of Hainesville, Illinois in the amount not to exceed \$24,000, to purchase a replacement Ventrac Tractor. The motion was approved by a roll call vote; the result follows:

AYE: Terry Ruff, Joe Petricca, Greg Sammons, Susan Gould, Jennifer Rogers  
NAY: None  
ABSENT: None  
Motion carried.

The Board reviewed a previously distributed board summary pertaining to the approval of Award of Bid for 2022 Palatine Community Baseball Softball (PCBS) Uniforms Pants, Belts and Socks. Commissioner Ruff moved and Commissioner Gould seconded that the Board of Park Commissioners award the lowest responsible bidder, Santo Sports Store of Chicago Ridge, with a base bid of \$19,381.66 for the 2022 Palatine Community Baseball Softball Uniforms – Pants, Belts and Socks. The motion was approved by a roll call vote; the result follows:

AYE: Terry Ruff, Joe Petricca, Greg Sammons, Susan Gould, Jennifer Rogers  
NAY: None  
ABSENT: None  
Motion carried.

The Board reviewed a previously distributed board summary pertaining to the approval of Award of Bid for 2022 Palatine Community Baseball Softball (PCBS) Uniforms Tops, Coaches Shirts and Caps. Commissioner Ruff moved and Commissioner Sammons seconded that the Board of Park Commissioners award the lowest responsible bidder, Waist Up of Schaumburg, Illinois with a base bid of \$25,303.68 for the twelve types of teams for 2022 Palatine Community Baseball Softball Uniform Tops, Coaches Shirts and Caps. The motion was approved by a roll call vote; the result follows:

AYE: Terry Ruff, Joe Petricca, Greg Sammons, Susan Gould, Jennifer Rogers  
NAY: None  
ABSENT: None  
Motion carried.

For information only, staff distributed the 2021 Agency Work Plan Progress Year-End Reporting for Trimester 3. With the end of December, the Park District completed performance of the third trimester and year-end of the 2021 fiscal year. As indicated when the Agency Work Plan for 2021 was presented and adopted by the Park Board, staff would provide trimester progress reports to the Board on what work and accomplishments have been completed each trimester by agency and aligned department goals. Director Clark added that he is thrilled with the body of work that the professional staff presents to the Board, and successes with the accomplishments, which the Leadership Team celebrated during the December workshop. The Park Board thanked staff for the final trimester reporting for 2021 and look forward to the new goals of 2022. No Board action required.

#### Departmental Reports

The Board reviewed the previously distributed written District Services and Projects Department Report. Supt. Eckelberry briefly reviewed the report. Eckelberry said that this was another busy month with bid project management; hiring of 2 new people; COVID; and staff worked on special events such as Puzzle Palooza, Commissioner Sammons asked about the event, staff said it was a challenging puzzle, and the photograph for the custom puzzle was a snapshot from one of our park areas. Eckelberry said that some staff attended conference; Community Outreach Coordinator did a great job collaborating with a fellow park district colleagues to be presenters about podcasts; the session was well received. The District won 3<sup>rd</sup> place honors for Agency Showcase for the "Live the Parks & Rec Life" Marketing Campaign. Marketing Coordinator Schmidt took 2<sup>nd</sup> place honors in the IAPD Give Us Your Best Shot Photo Contest.

The Board reviewed the previously distributed written Recreation Department Report. Supt. Danz highlighted various successful special events, as mentioned earlier, the Puzzle Palooza turned out to be a fun successful event and participants are looking forward to attending the event at another time. The Frozen Family Fun event was another fun event for the families. Priority registration is going well for the 2022-2023 preschool school year; DCFS passed Parkside's re-licensing, Preschool/Tots Coordinator Rude does a nice job having the

preschools in order. Suzannah Kist's Gift benefits show/event was successful with over 500 tickets sold at Cutting Hall for the *Peter Pan – A Musical Adventure* performance. The pickleball program at Harper is doing great; the check-in process has been improved and working out well. The swim program is also doing well; unfortunately, we are down swim instructors. Commissioner Sammons commented that the gymnastics program is holding its own. Supt. Danz said that staff is still recruiting coaches.

The Board reviewed the previously distributed written Annual Golf Course Report. Nagle introduced Golf Course Supt. Sharp and Golf Operations Manager/Head Professional Hotchkin to the meeting. Nagle said that the crew over came some challenges including being short-staffed; Sharp taking over as Golf Course Supt. did an awesome job at the golf course. Sharp said those were big shoes to fill and Sharp appreciated and thanked former employee Brad Helms for the training, etc. Sharp and Hotchkin reviewed the report and were delighted to say limited rain out during an excellent season.

#### Executive Director Report

The Board reviewed the previously distributed written Executive Director Report. Executive Director Clark thanked the Park Board for the thoughtful basket and Clark was very appreciative to receive the lifetime achievement award at State Conference. The Middleton property is formally closed; the ice rink has been well-used and Clark gave thanks to the Park Crew. Clark wished Michael Noens the best of luck at Northbrook Park District. Clark gave updates on the recent retirements; highlighted the NWSRA data included in Board packet; and reviewed the open job positions for Finance. President Rogers complimented Parks' staff Steve Davis and Recreation staff Barb Dunne on their retirements.

#### Commissioner Reports/Future Agenda Items

Commissioner Sammons said that State Conference was a good experience.

President Roger said that the ice rink looks nice, keep making that ice!

President Rogers mentioned that no future agenda items were presented.

#### Visitors and Citizens Comments

My name is Liane Franck, 508 Lincoln Street Algonquin Illinois. I lived and worked in Palatine for many years and my children attended Palatine schools. Presently I have a grandchild who participates in Palatine Park District athletics. I am appalled that the dangerous practice of masking during strenuous physical activity is being allowed in the programs.

Is not one of the most important benefits of physical activity the enhancement of physical and emotional health for all of us especially the children whose bodies and brains are so rapidly developing? Masking, especially during exercise, is depriving their vital organ systems of oxygen which may have future consequences that are unknowable at this time. We are sending our youth a dangerous mixed message - that compliance to a ridiculous and medically debunked mandate is more important than their well-being.

#### Adjournment

There being no further business to come before the Park Board on this date Commissioner Ruff moved that the regular meeting be adjourned. Commissioner Petricca seconded the motion which was unanimously approved by a roll call vote.

AYE: Terry Ruff, Joe Petricca, Greg Sammons, Susan Gould, Jennifer Rogers

NAY: None

ABSENT: None

Motion carried at 5:47 p.m.

Respectfully submitted,

Trish Feid  
Park Board Secretary

Attest:

Trish Feid  
Secretary

Approved:

Jennifer Rogers  
President

2022 Park Board Meetings

February 22, 2022  
March 8, 2022  
March 22, 2022  
April 12, 2022  
April 26, 2022  
May 10, 2022  
May 24, 2022

June 14, 2022  
June 28, 2022  
July 12, 2022  
July 26, 2022  
August 9, 2022  
August 23, 2022  
September 13, 2022

September 27, 2022  
October 11, 2022  
October 25, 2022  
November 8, 2022  
November 22, 2022  
December 13, 2022